

PTHS Drama Guild Parents Association, Inc.
General Meeting minutes
Meeting Date: Oct. 2 , 2017
Meeting called to order at 6:00pm with the Pledge of Allegiance

Secretary's Report- Heather Kerrigan

Treasurer's Report/Preliminary Budget for Fall Play-Debbie Hochman

Drama Guild Sponsor-Jen Habeberger

- *We are 6 weeks to the show we need people to step up and help on committees.**
- *Mark Calendars: Shows Sat Nov. 11, 2pm and 7pm Sun Nov. 12 2pm**
- *Friday the 10 will be used as dress rehearsal if needed**
- *Two after school rehearsals noted on calendars that were given to students and parents at the mtg.**
- *Dinner will be provided the day of the Saturday show**
- *Trip to NYC June 1-3 is finalized...people needed to fill the bus...contact Jen H.**
- *please be sure clearances are up to date, new freshman parents, please get paperwork completed and submitted to gutwaldk@penntrafford.org**

Committee Reports:

Costumes- Tammy M

- *we have pulled what we have and done some shopping, getting costumes approved by Bek and getting students fitted. After this, help will be needed dirtying the costumes, email will be sent.**

Sets-Mike Haas

- *sets look amazing
- *by the end of the week should be ready for kids to use
- *couple pieces to build
- *ladders donated by Puceks-THANK YOU!!!

Painting-Tatum Petrillo

- *most of the top is complete
- *small but very talented group helping
- *Tatum will NOT be available in the Spring PLEASE consider helping in this area

Props-Janet Johnston

- * not a lot of props for this show
- *great group of students helping, also volunteering backstage, so no additional help is needed

Hair/Make Up-Janine Hribal

- *started making the kids look like animals, and they look FABULOUS!!
- *encourage kids to do their own makeup
- *consider donating black eyeliner, and makeup wipes-thank you
- *help would be appreciated

Publicity-Amy Lanzelotti

- *templates complete
- *yard signs done tomor
- *flyer will be passed out to students/and businesses
- *she will contact township about banner
- *she will contact Brenda about putting info. In the STAR
- *if you know organizations that will post flyer on website contact Amy Lanzelotti

Water/Cookie Table-

- *Barb Shojai will be contacted for the order

50/50 Raffle- Kim/ Bruce Norman (Spring only)
***Frolino's have agreed to sell for this show**

Chaperones/Security- Tamara Patula

Backstage Water-Tammy Morante

Gift Table-

Ushers-

***Shari Vislosky is the chair, her husband spoke on her behalf and said she would handle it.**

Tickets-
(spring musical only Kathy Carver)

Flowers-
(spring Musical only Jean Pucek)

Fundraisers-Officers

Musical Banquet Decorating-Officers

Clearances-

New Business-

-All active students in Fall Play (including actors, stage managers, crew) \$25 activity fee Paid to PTDGPA (this will include a show T-shirt)

-Homecoming Float-Titanic

***Oct 13 student will hand out candy with a business size advertisement for the show**

***sign up sheet for students on drama door**

***painting of banners to be done**

***all students encouraged to participate**

Next Mtg. Scheduled For Monday October 30, 2017 6:00

**Motion to Adjourn Mtg-
-Janine Hribal
Second Mchael List**

**Submitted by:
Heather Kerrigan, Secretary
PTHS Drama Guild Parents Association, Inc.**