

**PENN-TRAFFORD HIGH SCHOOL  
DRAMA GUILD PARENT ASSOCIATION MEETING  
FEB. 20, 2024 7:00 PM**

**-CALL TO ORDER AT 7:00 pm**

**-Treasurer's Report**-Anita Posner

- From our Panera fundraiser we made \$103.88
- total in the bank \$17, 202.66
- Treasurer's minutes approved by Karen Longo and Bekki Stack

**-Secretary's Report**-Bernadette Hensler

- Minutes approved by Betsy and Wendy Dietz

**-Drama Guild Sponsor**-Jen Haberberger

- Paint-we need more help and more consistent paint days; we never have a day when we can consistently be on the stage
- Rehearsals are going GREAT! Please buy your kids Zicam; Please remind them to drink water; Please remind them to get off their phones and get some rest; kids are doing really well And we hope they are enjoying themselves
- March 11 and 19th there are two days that were not scheduled, but now are tentative; keep Watch for those two days
- There is potential that Sundays may be work days to get work done; Sets are coming in Sunday Morning to take up the boards for the Pit so the kids can get used to the pit being below; thinking of doing Paint Fridays and Sundays, but we will put out a schedule and hopefully get some help; look for more information on this
- WE NEED HELP in Painting. We need someone consistent

**-Business Manager**-Karrie Gutwald

- Parent Ads are due and please send them to Jen Haberberger due to Karrie having surgery Today
- Chairs-Please get all of their helpers to her and get any acknowledgments; need a list of the Volunteers who will help with the show and make sure clearances are up to date

**-Directors**-Tom Bekavac and Janine Hribal

- Thank you to all the parents who help to make this show possible
- The cast and crew are learning and growing at every rehearsal

**-DRAMA STAFF POSITIONS**-Updates

**-Costumes**-Cori Gross and Jen Coles

- Putting costumes on kids; many alterations need done if you can help, please Reach out to them

**-Ticket Sales**-Backstage- Ashley Temple

- Ticket sales went live to the public on Feb. 16.
- TWO COMP tickets for parents who work 20 hours not 30 hours
- First in person ticket sales next Tuesday, Feb. 27; they will leave with a printed ticket
- WE NEED TO GET THE WORD OUT TO NURSING HOMES AND ANY SENIORS; looking into Seeing if we can offer a group discount

**-Painting**-Mrs. H

- Painting is coming along; we may have to come in Fridays and Sundays to do painting

**-Props**-Wendy Dietz-nothing to update

## **Parent Association Committee Positions**

- Gift Table**-Karen Longo
  - brought a sample of candy bags that needs help working (Amanda Woy took)
  - small things that can be put together while at home still to do
- Publicity**-Juliann Damico
  - Yard signs-waiting for the proof before we purchase; almost \$500 for 100 yard signs
  - Will need more people to help put signs; more information to follow
- Concession Stand**-Melissa Conte
  - Waiting on a decision for some snacks; we will not be doing popcorn
  - NEEDS HELPERS
  - Looking into possibly doing Chick-Fil-A to sell during shows
- Ushers**-Christine Goldsworthy
  - First weekend we have volunteers, but second weekend we need volunteers
- Fundraisers**-Tracey Price and Amy Blystone
  - PRIMANTIS FUNDRAISER TOMORROW FEB. 21 ALL DAY 11am-11pm
  - Chick-Fil-A fundraiser on March 19
  - Made \$308 at Tropical Smoothie Fundraiser
  - working on the raffle; got a few donations from some local businesses; look for more Information on the raffle
- Flowers**-Tracy Laspina
  - Still needs to get the form to order the flowers
  - volunteers are good right now for helping

## **OLD BUSINESS**

- Volunteerism
  - We are still in need of help with the shows
  - Please consider helping if you can; every little bit counts and helps makes the shows a success
  - If you volunteer 25 hours, you get an invite to the banquet (BOTH FALL AND SPRING HOURS are counted in that invite)
  - Please keep track of you hours and show your committee chair when you have reached 25

## **NEW BUSINESS**

- working on a new videographer for the shows
  - we have a few contacts we have reached out to and are waiting to hear back
  - James Sanders was recommended to look into
- T-Shirts
  - we have the link that will go out tonight to order
  - Prices have gone up slightly
  - Bye Bye Birdie shirts and PTDG shirts also available
  - ALL OF THE CAST AND CREW who paid will receive a shirt-NO NEED to purchase
  - If you order a shirt, can help promote the show
- Senior yard sign photos email went out, Due 2/29
  - Seniors should have gotten an email to send in their child's photos for their yard sign to put

In front of their house

-DUE FEB. 29, 2024

-Mrs. H is sending a document about their sweatpants size, senior yard signs, and will send them A Google form for them to fill out about themselves; they can submit ONLY 8 PHOTOS to be Posted on the website and Instagram; DEADLINE MARCH 6, 2024

-Donations for the cast and crew, concession

-anyone willing to donate water for the cast and crew to use during tech week and the shows,  
We would be willing to take them

-Cast Parties- we have one volunteer for the 2<sup>nd</sup> weekend, but need a volunteer for the first weekend

-If you are considering hosting the first weekend, please reach out to the Parent Board

-Officers Elections-will take place at our last meeting-nominations at the next meeting

-all positions are up for a vote

-we have had a few people mention they would like to be on the board

-If you would like to be on the board, please send your nomination in to our email

pthsdramaguild@gmail.com

-Nominations will be accepted up until the Parent Meeting in April

-Nominations will be voted on in the Parent Meeting on April 30, 2024

-If you haven't done so all ready, join our Remind @24bbbp to 81010

#### **UPCOMING SCHEDULE**

-Wednesday, Feb. 21 Primanti Fundraiser Greensburg location

-Tuesday, March 19<sup>th</sup> Chick-Fil-A Fundraiser

-Tuesday, March 26<sup>th</sup> Parent Meeting/Officer Nominations

-Tuesday, April 24 Banquet at the Lamplighter

-Tuesday, April 30 Parent Meeting-Officer voting

Motion to adjourn by Amanda Woy and Karen Longo at 7:33pm