**PTHS Drama Guild Parents Association, Inc.**

**General Meeting Minutes**

**Meeting Date: October 14, 2021**

**Meeting called to order at 7:02 PM**

**Tracey Powell – Parent Association President**

* Call to order
* Pledge of Allegiance

**Treasurer’s Report – Pam Kaczmarkiewicz**

* Gaming license was submitted
* Paid for yard signs and fangs for publicity
* Balance $15,161.55 – projected to lose money on the fall play
* Motion to approve treasurer’s report: Angela Bender/Liz Shermeto

**Secretary Report – Nicol Burdell**

* Drama guild apparel will now be available through an online store through Gofancy.com. Here is the website to purchase your Dracula and PTDG apparel. The activity fee covers the cost of the cast/crew Dracula T-shirt. <https://gofancy.com/product-category/pt-drama-guild/>
* This is quick turnaround time due to lack of products and need to get the items ready by Nov 5
* Motion to approve Secretary Report: Erin Grabowski / Cathy Migliorini

**Jen Haberberger – PTDG Sponsor**

* Theater class has been painting every day after school
* We have a new painting chair
* Fluorescent paint is $164 per gallon but we got a $300 donation from a former principal.
* Masking – will be able to perform the play without masks while onstage. Must put masks back on while offstage.
* Just starting Act 2 - behind

**Karrie Gutwald – Business Manager**

* Clearances on the website. Must have clearances turned in to volunteer for the drama guild. These are free and include criminal history, child abuse and finger printing if you haven’t lived in PA for longer than 10 years
* If you are a committee chair, please ask your volunteer if they have clearances or send names to Karrie or Mrs H to check if they have their clearances.

**Committees – Tracey P**

* **Costume committee** – Cathy Migliorini- Still need help in the costume room. Would like a cochair for the spring musical due to the amount of work
* **Sets** – Rob Gutwald – Set Dads are Great per Mrs. H!!
* **Painting** – Ed Bostedo– Theater class is getting a lot of painting done after school. Right on schedule. NEED DONATIONS OF RAGS. Looking for blue/green/pink/purple fluorescent paint
* **Props** – Liz Shermeto/Wendy Dietz– Going well. Have ¾ of work finished
* **Hair/Makeup** – Janine Hribal – Wigs are in. Draculettes will have Elvira look. Fangs will not work due to difficulty keeping them in. Very light foundation is needed for all Dracula-like cast members. Would prefer not to share makeup due to Covid. Oct 20th – call day for Phelen, Cami, Paige, Leah and Ava at 4:30. The Draculettes at 5PM
* Leah Shantz, Regan Hochman will be helping but could still use volunteers
* **Publicity** – Erin Grabowski – Yard signs went out to JR and SR cast members, Still have 7 to distribute. Flyer has been approved. Teeth were thrown from float on the parade. Looking for pics of those wearing them at the game. Please like the FB page and share. Press releases were given to news/TV/papers
* **Fundraising** – Christy Smith–will be doing a Royal singalong in January/February. Need a chair – everything is ready to go.
* **Gift Table**– Jackie Yuhas – met before meeting. Will have magnets, photos, ornaments. Working on an adopt-a-bat idea
* **50/50** – Freilino family – will wallk around at show selling 50/50 tickets, still looking for volunteers
* **Water/cookie table** – Julie Mossing – was considering making cookies but unable to do that due to covid. Might have donation options. Have vampire napkins
* **Chaperones/security** – Paulett Mills – monitor people videoing the show which is not allowed. Also monitor the doors so people don’t go in and out.
* **Ushers** – Christine Goldsworthy – Will be given list of CAP students for volunteers. Will confirm location of vests.
* **Water/Snack** - Kim Koziak – provide water and snacks to kids during show. Looking for water/Snack donations that won’t get onto costumes when eaten. Can be brought in at any practice.

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**New Business**

* For meal between shows, will check into if boxed dinner is needed.
* Royal Singalong – senior project of Morgan Bruni, former PTDG alum. Have everything ready to go and can use as a fundraiser for the spring musical.
* Activity Fees are due October 20th
* Tickets for fall play are $5 at door, first come first serve seating. Will find out about social distancing if needed.

Next meeting October 28 – LGI at 7pm

Motion to adjourn meeting – Jackie Yuhas/ Paulette Mills

**Submitted by:**

**Nicol Burdell, Secretary**

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