

**Meeting called to order at 6:30pm with the Pledge of Allegiance**

**Secretary's Report**

- Motion to approve last meetings minutes made by Kim Norman
- Seconded by Kristen Polechko.
- Motion passed

**Treasurer's report: MaryJo Barker**

- Account balance - \$12,699.73
- The preliminary budget is similar to "The Outsider's."
- Motion to approve the "Break A Leg" budget made by Melinda Young
- Seconded by Debbie Barber
- Motion passed

**Fall Sponsor/Director Report – Tina Lipidi-Stewart**

- Tina would like to thank everyone for everything!
- Everything is on schedule
- Tech week schedule is being changed to start at 5:00pm until 9:00pm (or earlier) instead of starting at 6:00pm as noted on original schedule
- No actors are to be there on October 31<sup>st</sup>.
- No rehearsal on Friday, October 30<sup>th</sup>.
- That includes crews!
- Lisa Popovich suggested parents to email me (Tracey Powell, [taprgp3@comcast.net](mailto:taprgp3@comcast.net)) if your child needs a ride for Tech week next week.

**Committee Reports:**

**Costumes – Brenda Haas**

- They are working very hard on costumes!
- There are not enough volunteers!
- Please consider helping with this committee for spring musical! There will be so many more costumes to create, sort, measure etc. for the musical! We need some parents of freshman/sophomores to shadow this crew for the future!
- She and Audrey have 200+ hours combined working on the costumes.
- They will need two volunteers per performance to be backstage to address any issues with costumes. Please consider giving up seeing one show to help backstage!
- Costumes were transported to TMS on, Wednesday, October 28<sup>th</sup>.
- Thank you to Dr. Harris for arranging for the transportation of our costumes!
- Please email Brenda if you can help backstage during the shows! [penfan@msn.com](mailto:penfan@msn.com).

**Sets – Mike Haas**

- Dr. Harris arranged for us to use a district truck to transport our sets and props on Monday.
- Thank you to Dr. Harris!!!
- The sets department was busy working on sets to report at our meeting.
- Crews were busy painting and setting up on stage.
- Thank you to any dad that has helped with this crew!

**Props - Crystal Bodnar**

- Crystal was busy working on props with the crew during our meeting.
- Everything is on track for props.

**Painting – Brenda Christeleit**

- The crew is busy painting the sets.
- Thank you to Mrs. Christeleit for chairing this important committee!

**Hair and Makeup – Janine Hribal**

- Janine purchased a mobile make-up station for our department. We all saw a picture of it. It is large and has wheels to easily move around. Thank you Janine!

- Make-up bases were purchased for this show.
- Personal make-up kits costs have increased to \$28 per kit. We will consider purchasing these for spring musical.
- Janine will be at all dress rehearsals for tech week.
- The Vo-tech students are helping with this crew.

#### **Water/Cookies – Barb Shojaie**

- Barb asks for three volunteers per show at her table.
- Barb will be unable to attend the Friday show performance; MaryJo Barker will be the contact at the table that evening.
- Please email Barb if you can volunteer for the table. [bshojaie@aol.com](mailto:bshojaie@aol.com).

#### **50/50 – Bruce & Kim Norman**

- The Small Gaming License was submitted.
- 50/50 tickets were taken down to TMS with the Costumes on Wednesday, October 28<sup>th</sup>.
- They will need volunteers for the 50/50 table. If you can volunteer, please email Kim. [kbnnnorman@verizon.net](mailto:kbnnnorman@verizon.net).

#### **Publicity –Brenda Haas & Amy Lanzelotti**

- Many businesses have been advertising our show.
- There were 50 road signs and 35 students took one home for their yard. This only allowed for 15 signs to be displayed on the roads in the township. We need to purchase many more for spring musical and next year's fall play!
- The Level green sign is up! Yeah!
- There are various Facebook pages inviting people to attend our show!
- Some churches have allowed us to put in their bulletin.
- The elementary schools are putting in their take home Tuesday information.
- The PT Star was having issues, but it is worked out. They will be taking pictures on Thursday, October 29<sup>th</sup> at practice. So, look for the article next week!
- Posters were \$.97 per poster. This is a great option to advertise at a low cost!

#### **Chaperones/Security – Debbie Hochman**

- Debbie needs three to four volunteers during the shows! A lot of dads will choose to work this crew for the shows. If you are interested in helping, please email Debbie. [debbiehochman@yahoo.com](mailto:debbiehochman@yahoo.com).

#### **Water backstage – MaryJo Barker & Debbie Barber**

- The kids will have water and a small snack backstage during the shows.
- We will also be providing water during tech week.

#### **Gift Table – Kristen Polechko**

- Kristen needs one to two volunteers per show.
- Everything is going well and on track to finish for the shows.
- Some examples of what we are selling, cake pops, chocolate covered pretzels, ornaments, picture frames etc.
- If you can help with this crew during the shows, please email Kristen. [polechko@hotmail.com](mailto:polechko@hotmail.com).

#### **Ushers – Maureen Wargo**

- The CAP program is busy getting kids to volunteer as ushers.
- The red vests were taken down to TMS with the costumes on Wednesday, October 28<sup>th</sup>.
- The white bags also need to be found and brought down to TMS.
- If you would like to volunteer to help Maureen, please email her. [denmaur@comcast.net](mailto:denmaur@comcast.net).

#### **Tickets – Tamara Patula**

- Karrie Gutwald and Ashley Bodnar assist with the tickets process.
- There are no pre-sale tickets for Fall play.
- The tickets are not numbered and are on a first come first serve basis.
- All tickets are \$5.00 per person. No student or senior citizen tickets. All the same price!
- No additional volunteers are needed for tickets.

#### **Old Business**

- **There are many cast and crew member that have NOT paid their activity fee! Please do so ASAP! See below for details!**

- All active students in the Fall Play (actors, stage managers, crews) are required to pay a \$15.00 activity fee. Checks can be made out to "PTDGPA."
- Students can bring their fee in a marked envelope to Jen Haberberger's room at the high school, # 116 during homeroom, on any school day.
- Clearances paperwork is due to Karrie Gutwald no later than December 31<sup>st</sup>, 2015! If you plan to volunteer with us, you NEED to get that paperwork in! Thank you! More information on our website about how to get your clearances. [www.pthsdramaguild.com](http://www.pthsdramaguild.com)
- If you would like to provide your clearances to Karrie or Ashley during the shows, please bring with you and they can make a copy and give right back to you there.

### **New Business**

- The New York City Trip is scheduled this year for June 3<sup>rd</sup> thru June 5<sup>th</sup>, 2016! Paperwork was handed out at the meeting. The trip leaves the night of the Kennywood picnic.
- The trip is open to Drama Guild members first. It is a first come, first serve basis. Whoever sends in their paperwork and deposit of \$100 can go. There are 55 seats on the bus! So, send in ASAP if interested!
- A Motion was made by Paulette Mills to donate \$500.00 to both Penn Middle School Drama Club and Trafford Middle School Drama Club programs. This is a total of \$1,000.00 donation.
- Seconded by MaryJo Barker.
- Motion passed.
- ***Next Meeting – Monday, November 23rd, 2015 – at the PTHS LGI room (where we met before in the office hallway). This will be our wrap-up meeting for this show! More information to follow closer to meeting.***

Motion to adjourn the meeting – Paulette Mills, Seconded by Dennis Wargo.

All approved – meeting adjourned

Submitted by:

Tracey Powell, Secretary  
PTHS Drama Guild Parents Association, Inc.