

PTHS Drama Guild Parents Association, Inc.
General Meeting minutes
Meeting Date: Feb. 5 , 2018
Meeting called to order at 6:00pm with the Pledge of Allegiance

Secretary's Report- Heather Kerrigan

Treasurer's Report/Preliminary Budget for Spring Musical-Debbie Hochman
-copy of report given at meeting
Motion to approve report- Paulette Mills, second by Tatum Petrillo

Drama Guild Sponsor-Jen Habeberger

Fundraisers: SNAP - students give 20 phone # or emails- we get 70% of money raised
Cast bios go in the books if the \$30 gets raised-the cast bios are the first to get cut
Permission to use the GREASE artwork has yet to be given-this is holding up advertising and T-shirt etc, Jen is continuing to call.
Grades are being pulled and checked- Parents please continue to enforce the importance of keeping up with grades-this is IMPORTANT
Painting-still NO adult to supervise-please consider helping!! After school (2:45)

Business Manager- Karrie Gutwald

Tons of tickets have been sold ONLINE-The ticket committee is No longer needed, tickets will be handled by Ashley and Lisa.
Clearances all look up to date-
Chairpersons-keep track of parent/student helper hours
20 hours required to attend the banquet
Business ads are doing well- 30 so far
Parent Ads DUE Feb 18
Student \$30 Ads DUE Feb 18- top seller gets shirt
Elementary Preview Show-April 6 and 13 --
Show Call is 2 hours before Show Time

Committee Reports:

Costumes-Amy Winchell

Boys will need black or white "converse" like shoes and their own jeans (NO holes) by Feb 15

Girls will need a nude cami (undergarment) "nudy judy" and the white canvas sneakers-painting Tues Feb 6

Hold off on Tan Character shoes until further notice

Donation of 29 Bridesmaid dresses came in to use for the PROM scene!!!

Sets-Greg Johnston

Still designing/ building some sets, will begin priming some sets tomor

Painting- Adult still needed to supervise

Props-Janet Johnston

Have a lot of help and a great group of kids, so she is ahead of schedule.

Request of old guitars. To be sent in by Fitzgerald

Hair/Make Up-Janine Hribal

Hat rack will be purchased by the Parent group for the make up room. Make Up kits will be bought for new cast members

Publicity-Amy Lanzelotti

No logo yet but banners are ordered. She is working on flyers. She will contact the PT STAR, Steel City News and other local papers.

Tickets-Kathy Carver

This committee is no longer needed as ordering will be done online and handled at the school by Lisa P and Ashley.

Water/Cookie Table-Amy Pleins

Amy will be sending out an email for helpers

50/50 Raffle- Kim/ Bruce Norman

They will find a new space for set up. They will contact volunteers to help sell on show nights.

Chaperones/Security- Elizabeth Heinbaugh

Helpers will be needed for each show-must have clearances

Backstage Water-Tammy Morante

Gift Table-Darla Cyncar

Going Well. Splitting up the jobs, going to Lumes for candy. Amy Pleins working on crafts

Ushers-Shari Vislosky

Will need helpers stationed at both stations directing people to both sides and gift tables.

Flowers-Jean Pucek

Will contact helpers for show time

Will contact new vendors.

New Business-

**T-shirts- The order form will be online
Final day to order will be March 5
Tshirt provided for each cast/crew member**

Parent Ads due

Fundraiser Nights- Feb 17 Chick Fil A Feb 28 Applebee's , March 18 Chipotle

Chick Fil A - sold at the show

Senior Signs Pictures- Photo needed by March 5 to Mrs. H minimum size 5 by 7 can be digital

Musical Banquet- April 23 Harrison Room 6-9 Jaden's to cater

Parent Volunteer Hours- 20 hours to be invited to the banquet

**Thespian Society--what students need to save
programs/tickets for shows seen and in
Onstage at PTHS and backstage experience needed
Middle school cunts from 7th grade on
Induction will be May 17**

**Dates to remember- Night of the Stars @ the Palace Theater tickets will be handled by Sherry
Kotik... look for information to follow
We perform Wednesday May 2**

Next Mtg. Scheduled For Monday March 5, 2018 6:00pm

Motion to Adjourn Mtg- Debbie Hochman, second Paulette Mills

**Submitted by:
Heather Kerrigan, Secretary
PTHS Drama Guild Parents Association, Inc.**