

PTHS Drama Guild Parents Association, Inc.

General Meeting minutes

Meeting Date: Sept. 5 , 2017

Meeting called to order at 6:00pm with the Pledge of Allegiance

Secretary's Report- Heather Kerrigan

- motion to accept the secretary's report from the May 1, 2017 was made by Amy Lanzelotti
- seconded by Janine Hribal
- motion carried

Introduction of Officers and Staff-Debbie Barber

- President Debbie Barber, Vice President Tammy Morante, Secretary Heather Kerrigan,
- Treasurer Debbie Hochman
- We are all here to support our children, in any way we can, do not hesitate to contact us at any
- time

Treasurer's Report/Preliminary Budget for Fall Play-Debbie Hochman

- Please refer to the bank reconciliation sheet that was handed out at the meeting.
- Please see attachment for the preliminary budget report for the fall.

Fall Play-

- Animal Farm is our Fall Play.
- Scheduled date is the weekend of November 10, final dates and times will be determined closer
- to the weekend due to football playoff schedule.

Drama Guild Sponsor-Jen Habeberger

- the fall play is not casted yet, He (Mr. Bekavac a.k.a. Bek) is still looking for a student assistants
- great to have Bek as the Fall & Spring sponsor to get the fluidity within the program for the kids
- rehearsals will be weekly M, T, Th 6-9 pm Sat. 9-11:30 am
- this is an ensemble show therefore all students need to be present for all rehearsals
- there will be a New York trip this June, open to all Drama Guild Students, trip includes a tour of Radio City Music Hall, Time Square, a workshop and much more... there will be more information sent out when it becomes available.
- still a HUGE need for a COSTUME COORDINATOR
- please take into consideration the huge costs in putting on a production..(\$42,000 Legally Blonde We are not District funded. Funds are raised by the students, please encourage and be supportive of this.
- Mrs. H is always accessible for communication with students with the remind app.

Committee Reports:

Costumes-

- still need a chairperson!

Sets-Mike Haas

- This will be Mike's last year :(
- building with power tools-mostly parents because of this
- will need new brooms this year
- will start sets as soon as possible, should take 4-6 weeks
- will not be a lot of moving parts with these sets
- set building happens during student rehearsal time

Painting-Tatum Petrillo

- this is her first year as chairperson-helped on committee last year
- will need parents to help/volunteer for this committee
- there are talented student helpers as well
- painting takes place AFTER school on stage until 5:30 and some weekends

Props-Janet Johnston

- an easy committee, no talent needed says Janet :) If you like to collect items and use a Glue gun...sign up
- props takes place the same time as student rehearsal
- there are student helpers as well

Hair/Make Up-Janine Hribal

- This is mainly needed tech week and the run of the show
- for this show, be ready to make-up....dirty animals :)

Publicity-Amy Lanzelotti

- known as the most fun committee of all Amy says
- must be able to put signs around the township, in businesses, hang posters, and put ads In local papers

Water/Cookie Table-

- Chairperson should be able to coordinate with Barb Shojaie to get cookies
- 3-4 people needed to volunteer to sell each night of the performances

50/50 Raffle- Kim Bruce Norman (spring only)

- someone needed to run this for the Fall Show only
- there is still coverage for the Spring
- selling tickets in the lobby during performance days

Chaperones/Security-

- may need a new chairperson for fall
- this entails reminding guests of the show no videotaping or photographs during showtime
- this also includes keeping people from going backstage

Backstage Water-Tammy Morante

- fill coolers with ice and bottled water for the students backstage

Gift Table-

- this will need a chairperson
- this is a great source of income for the Drama Club
- purchase items relevant to the show to sell to guests during each performance (lots of Animal ideas) you will be reimbursed for purchases, save receipts!!
- get volunteers and man the tables to sell items
- fill bags with items purchased by the guests for cast members, bags are kept backstage

Ushers-

- Shari Vislosky volunteered to chair this committee.
- help needed for performance days to help guests to seats
- there are student volunteers who can get commun. hours to help

Tickets-**(spring musical only Kathy Carver)**

- tickets are sold at the door

Clearances-

- If you do not have clearances you will not be able to help
- they are free to apply for
- check the pthsdramaguild website for information
- give a copy to Mrs. H

New Business-**-All active students in Fall Play (including actors, stage managers, crew) \$25 activity fee Paid to PTDGPA (this will include a show T-shirt)**

- We will get student sizes for shirts
- activity fee due by Sept. 26th to Mrs. H or student will be on the restricted list

-Thespian Points--Students should keep track of theater activity

- organization for theater students
- have students keep track of performance hours, backstage hours, play bills from shows attended

-Homecoming Float

- The theme is THE 90's
- the Hochman's have graciously donated the use of their boat again this year
- more information to come

Next Mtg. Scheduled For Monday October 2, 2017 6:00

Motion to Adjourn Mtg-

-motion to adjourn Debbie Hochman

-seconded Joe Pikovsky

-all approved

Submitted by:

Heather Kerrigan, Secretary

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